### Expression of Interest

**Electrician – Minimum Australian Context Gap Course**

**(11297NAT)**

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| **Organisation Details** |
| Registered Business Name:  | Click or tap here to enter text. |
| ABN: | Click or tap here to enter text. |
| Trading names: | Click or tap here to enter text. |
| RTO Number: | Click or tap here to enter text. |
| CRICOS provider code: | Click or tap here to enter text. |
| Registered Business Street Address: | Address | Click or tap here to enter text. |
| Suburb: | Click or tap here to enter text. |
| State: | Click or tap here to enter text. | Postcode: | Click or tap here to enter text. |
| Is this address where you intend to deliver the course?  | Yes [ ]  | No [ ]  |
| If no, please detail the location/s where you intend to deliver the course? | Click or tap here to enter text. |
| Postal address (if different from registered business address): | Address | Click or tap here to enter text. |
| Suburb: | Click or tap here to enter text. |
| State: | Click or tap here to enter text. | Postcode: | Click or tap here to enter text. |
| **Details of person(s) responsible for the application** |
| **Primary Contact:**  |
| Full Name: | Click or tap here to enter text. |
| Position: | Click or tap here to enter text. |
| Telephone:  | (W) Click or tap here to enter text. | Mobile: Click or tap here to enter text. |
| Email: | Click or tap here to enter text. |
| **Resources Contact (to distribute support documents to):** |
| Same as above | Primary Contact [ ]  |
| Full Name: | Click or tap here to enter text. |
| Position: | Click or tap here to enter text. |
| Telephone: | (W) Click or tap here to enter text. | Mobile: Click or tap here to enter text. |
| Email: | Click or tap here to enter text. |
| **Accounts Contact (to send invoices to)** |
| Same as above | Primary Contact [ ]  | Resources Contact [ ]  |
| Full Name: | Click or tap here to enter text. |
| Position: | Click or tap here to enter text. |
| Phone: | (W) Click or tap here to enter text. | Mobile: Click or tap here to enter text. |
| Email: | Click or tap here to enter text. |

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| **Background and Structure of the Organisation** |
| Web address: | Click or tap here to enter text. |
| Overview of Organisations Industry Knowledge and Experience in delivery of Electrical Training: | Click or tap here to enter text. |
| Current Scope of Registration: | Code: | Name: |
| Click or tap here to enter text. | Click or tap here to enter text. |

**Course Background and Methodology**

**Background:**

Ensuring all operatives in the Electrotechnology sector are adequately trained and possess the knowledge and skills required is critical to ensuring Australia has a safe and productive skilled workforce.

Industry stakeholders have worked together over many years to develop a skill recognition process and pathway that meet industry and the electrical regulatory requirements.

The establishment of an Offshore Technical Skills Record (OTSR) has meant that the assessment process undertaken through this process (either offshore or onshore) does not result in the issuance of full units of competency or qualification, instead an OTSR documents and verifies that the candidate has successfully demonstrated the generic technical aspects of the units of competency in the qualification.

In September 2020, Trades Recognition Australia (TRA) a business unit of the Department of Education, removed Australian citizens from the Trades Recognition Service (TRS) therefore making them ineligible to undertake the OTSR process.

To overcome this issue a parallel and equivalent OTSR pathway has been developed by Energy Safe Victoria (the Victorian Electrical Regulator) mirroring the requirement of the OTSR for Australian residents who hold qualifications gained overseas seeking to have their skills recognised. The OTSR equivalent assessment is called 'Australian Technical Competencies Statement' (ATCS).

From the 24 December 2021 ATCS holders are also eligible to enter 11297NAT (formerly 10809NAT).

Prior to the availability of the Minimum Australian Context Gap course, candidates who held an OTSR struggled to access Registered Training Organisations (RTOs) to deliver the identified Australian Context Gap training. Further, RTOs were reluctant to deliver this training to candidates due to thin markets, lack of flexibility and other constraints.

As a result, Energy Skills Australia (ESA), in consultation and cooperation with TRA, developed an accredited course to enable RTOs, under licence to Energy Skills Australia, to deliver the Minimum Australian Context Gap, including evidence of sufficient supervised workplace experience and performance.

On successful completion of the gap training course, candidates are issued a statement of attainment by the gap training provider. Candidates may then take this statement of attainment, their OTSR/ATCS and Exemplar Profiling report and may apply to either the OTSR issuing RTO, ATCS issuing RTO and/or the gap training delivering RTO, for the issuance of the full Certificate III qualification.

**Overview:**

This course provides Minimum Australian Context Gap training to holders of an OTSR or ATCS for the UEE30820 Certificate III in Electrotechnology Electrician (or successor).

As detailed in the previous section, on successful completion of this course and sufficient supervised employment (gathered via Exemplar Profiling), graduates may apply to either the RTO that delivered the 11297NAT Course in Electrician - Minimum Australian Context Gap or the RTO responsible for issuing the OTSR or ATCS, for the issuance of a UEE30820 Certificate III in Electrotechnology Electrician (or successor).

On issuance of a UEE30820 Certificate III in Electrotechnology Electrician (or successor), graduates may apply to the relevant Australian state and territory licensing authority for an unrestricted Electrician License (or equivalent).

RTOs responding to the Expression of Interest (EOI) must consider how they will deliver the course in an efficient, accessible and cost-effective way to small numbers of applicants from a range of backgrounds.

The course has been designed to be delivered and assessed using a blended learning approach supported by mandatory delivery and assessment resources provided for the **core** and **two elective** units through the Energy Space Learning Portal.

Licensed RTOs are responsible for developing their own learning and assessment resources for the elective units they wish to deliver that are not provided.

Nominal duration of the course: 167 hrs

This course is only accessible by OTSR or ATCS holders for the UEE30820 Certificate III in Electrotechnology Electrician or its predecessor or successor.

EOIs will be considered and evaluated by the ESA Skilled Migration Evaluation Committee comprising key industry stakeholders who make a recommendation on awarding a licence to RTOs with ESA.

**IMPORTANT NOTE: RTOs wishing to submit an EOI are strongly advised they MUST have UEE30820 Certificate III in Electrotechnology Electrician qualification or its successor on its scope of registration as a minimum to be considered by the Evaluation Committee.**

**Assessment Strategy**

The **core** unit assessment instruments to be used in this course are mandated by ESA and provided to RTOs licensed to deliver the accredited course, through access to the Energy Space Learning Portal.

RTOs will be required to ensure, as a minimum, that:

* before the performance and knowledge evidence is considered all prerequisites shall be met.
* the assessment strategy is consistent with the evidence guide components for each unit of competency comprising 11297NAT.
* Evidence shall be gathered to meet the unit requirements.
* These units shall be assessed as it relates to normal work practice using procedures, information and resources typical of a workplace. This shall include:
	+ WHS/OHS policy and work procedures and instructions.
	+ Suitable work environment, facilities, equipment and materials.
* Competent performance with inherent safe working practices is expected in the Industry to which these units of competencies apply. This requires that the specified required skills and knowledge are assessed in a structured environment which is primarily intended for learning/assessment and incorporates all necessary equipment and facilities for candidates to develop and demonstrate the required skills and knowledge described in the units comprising 11297NAT.
* Refer to your industry specific State/Territory regulatory requirements.

Through the licensing agreement with ESA, RTOs will be required to meet the requirements of the:

* National Vocational Education and Training Regulator Act 2011 - Standards for Registered Training Organisations (RTOs) 2015 (or its successor).
* the evidence guide components for the units of competency comprising 11297NAT.

Through the licencing agreement RTOs will be required to use and will be provided access to the Energy Space Learning Portal, reporting system and Exemplar Profiling. This will provide RTOs with randomised knowledge and skills assessment instruments (for the **core** and **two elective** units) which will ensure that workplace, regulatory and NVR requirements are met.

These instruments will be validated and reviewed by ESA from advice from the industry experts, input from licensed RTOs and any changes to the parent unit.

RTOs will ensure that an ESA approved Profiling system is used and that candidates are enrolled in the Exemplar Profiling system – this product is invoiced separately by Exemplar Learning.

RTOs will be required to validate their assessment strategies and moderate assessment outcomes to ensure consistency of assessment throughout the RTO.

RTOs will be expected to hold regular minuted meetings with teaching and assessment staff engaged in making professional judgments about the attainment of competency standard units in this course.

**Ongoing monitoring and evaluation:**

As previously stated, RTO’s licensed to deliver this course will be required to use the Energy Space Learning Portal, reporting system and the Exemplar Profiling system. These tools provide the RTO with all the training resources necessary to conduct the training for the core and two elective units including, comprehensive learning resources, skills practices and unit skill tests and knowledge tests.

It also provides valuable reporting data against test results which may be reviewed in real time, monitoring such elements and trends in test and assessment answers.

The relevancy and currency of this course will be monitored by the national validation activities and outcomes will be provided to Energy Skills Australia.

The CEO of ESA will be responsible for the monitoring and evaluation processes during the accreditation period on advice from the ESA Skilled Migration Evaluation Committee, industry experts, key stakeholders and licensed RTOs.

As part of the license agreements with RTOs, ESA may conduct an audit, on behalf of the ESA Skilled Migration Evaluation Committee at any point to review their delivery tools, methods, assessment evidence and teaching facilities.

Licensed RTOs will also be required through their licence agreements to provide ESA with quarterly (3 monthly) reports on participant numbers to Energy Skills Australia.

The ESA Skilled Migration Evaluation Committee will be involved in the on-going monitoring and development of this course. The outcomes will be affected through providing advice to ESA. The ESA Skilled Migration Evaluation Committee is high level, broad in its representation of industry and enlists appropriate national involvement will form the basis of the ongoing ESA Skilled Migration Evaluation Committee.

Successful RTOs, once licensed will be provided with:

* Professional development (PD) training, on how to use the Energy Space learning portal and reporting system and Exemplar Profiling.
* License Certificate (to be included in their extension to scope application)
* Accredited course documentation
* RTO manual
* Candidate kit
* LMS & Lighthouse User Guide
* Exemplar Profiling Student Guide
* Exemplar Profiling Supervisors Guide

Licensed RTOs also be required to participate in moderation and validation activities related to the course.

The course accrediting body, Australian Skills Quality Authority (ASQA), will be notified of any changes to the course resulting from course monitoring.

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| **Course rules**  |
| * 1. **Course structure**

**Rules for completion** To achieve the 11297NAT Course in Electrician - Minimum Australian Context Gap the learner must complete 6 core units and additional elective units to a minimum value of 12 hours.

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| --- | --- | --- | --- | --- |
| **Unit code** | **Unit title** | **Competency Field**  | **Pre-requisite** | **Nominal hours** |
| **Core units** |
| NAT11297001 | Apply Australian Work Health and Safety practices in the electrical workplace | 061301 | Nil | 9 |
| NAT11297002 | Document and apply control measures for Australian electrical workplace hazards and risks | 031313 | NAT11297001 | 7 |
| NAT11297003 | Apply Australian standards and requirements to solve LV a.c. circuits/systems problems | 031313 | NAT11297001NAT11297002 | 20 |
| NAT11297004 | Select protection devices and systems for low voltage circuits and apparatus | 031313 | NAT11297001NAT11297002NAT11297003 | 35 |
| NAT11297005 | Select wiring systems and cables for low voltage electrical installations | 031313 | NAT11297001NAT11297002NAT11297003NAT11297004 | 60 |
| NAT11297006 | Verify compliance, functionality and aspects critical to the safety of electrical installations | 031313 | NAT11297001NAT11297002NAT11297003NAT11297004NAT11297005 | 24 |
| **Total nominal hours (core units)** | **155** |
| **Elective units (select to a minimum value of 12 hours)** |
| NAT11297007 | Source and purchase Australian material/parts for electrical work | 031313 | NAT11297001 | 2 |
| NAT11297008  | Carry out basic repairs to Australian electrical components and equipment | 031313 | NAT11297001NAT11297002 | 4 |
| NAT1129709 | Find and rectify faults in Australian energy supply network equipment | 031313 | NAT11297001NAT11297002NAT11297003NAT11297004 | 8 |
| NAT11297010 | Use Australian instrumentation drawings, specifications, standards and equipment manuals | 030703 | NAT11297001NAT11297002 | 4 |
| NAT11297011  | Develop, enter and verify Australian programs for PC’s using ladder diagrams | 030703 | NAT11297001NAT11297002orNAT10878001 | 6 |
| NAT11297012 | Lay and connect Australian telecommunication services for multiple access | 031309 | NAT11297001NAT11297002 | 8 |
| NAT11297013 | Install, modify and verify coaxial and structured communication copper cabling | 031309 | NAT11297001NAT11297002NAT11297012 | 4 |
| NAT11297014 | Select wiring systems and cables for special low voltage electrical installations | 031313 | NAT11297001NAT11297002NAT11297003NAT11297004 NAT11297005 | 6 |
| NAT11297015 | Install and maintain Australian electrical safety services | 031313 | NAT11297001NAT11297002NAT11297003NAT11297004NAT11297005 | 6 |
| **Minimum and maximum nominal hours (elective units)** | **12** |
| **Total nominal hours (Core + Elective units)** | **167** |

**Volume of Learning** 1800 hours.**Unsupervised activities** In addition to undertaking one hundred and sixty-seven (167) Nominal hours supervised by the delivering RTO, the learner must perform electrical work in Australia (unsupervised by the RTO) under the supervision of a licensed (electrical) workplace supervisor for a nominal 12-month full time equivalent work period. The duration required to satisfy the supervised work experience component may vary according to state or territory regulatory body requirements.**Early exit points (where applicable)** A Statement of Attainment will be issued for any unit of competency successfully completed if the full ’Course in’ is not completed. |
| **5.2 Entry requirements** | Entrants to the 11297NAT Course in Electrician - Minimum Australian Context Gap must:● hold an Offshore Technical Skills Record (OTSR) or Australian Technical Competencies Statement (ATCS) for a UEE30820 Certificate III in Electrotechnology Electrician (or successor);● hold a provisional/restricted licence issued by the regulatory authority responsible for regulating electrical work and licensing of workers in the jurisdiction where the training will take place; and● hold a certificate of currency for resuscitation (CPR) within the last twelve months and can provide a certificate of currency. |
| **6. Assessment**  |
| **6.1 Assessment strategy**  | Assessment of evidence shall be sufficient, incessant and recent to give an accurate indication of person’s competence now (in an actual workplace environment) and their ability to maintain competence into the future which will invariably need the evidence gathered over period of time.Mandated assessment methods apply to the units. Refer to the Assessment Requirements of the individual units.Assessment must be conducted in accordance with the *Standards for Registered Training Organisations (RTOs) 2015* or its successor.Recognition of Prior Learning will be offered to applicants at time of enrolment. |
| **6.2 Assessor competencies**  | All assessment must be undertaken by assessors who meet the requirements stated to apply under the *Standards for Registered Training Organisations (RTOs) 2015* or its successor. **Additional specialist vocational competency requirements**Legislative requirements apply to the specialist vocational competencies for Assessors. Refer to the Assessor Requirements of the individual units. |
| **7. Delivery**  |
| **7.1 Delivery modes**  | **Essential delivery modes**ESA recommends a combination off-the-job and on-the-job delivery of this course. The Australian Electrotechnology Industry has endorsed a blended learning and assessment pathway that suits candidates having a mix of formal training, structured workplace experience, and formative assessment activities through which candidates can acquire and demonstrate the practical skills and knowledge identified in the units of competency.1. Off-the-Job Development (RTO):To ensure national consistency and flexibility in training content, delivery and assessment, ESA will provide for all core units, learning and assessment materials via the Energy Space learning management system under the licensing agreement.2. On-the-Job Development (Workplace):Under the licensing agreement, ESA will provide the candidates access to the online Profiling system which will facilitate the development of a comprehensive record or ‘profile’ of the candidate’s workplace training as it relates to competency development. The industry and regulator-preferred method for recording each candidate on-the-job competency development progress is the Exemplar Profiling platform. |
| **7.2 Resources** | **Essential facilities and equipment** (if applicable)Mandated resources apply to the core units. Refer to the Assessment Conditions of the individual units.**Trainer competence**All delivery must be undertaken by trainers who meet the requirements stated to apply under the *Standards for Registered Training Organisations (RTOs) 2015* or its successor.  |
| **8. Pathways and articulation** |
| **8.1 Pathways and articulation**  | **Potential pathways into the course** (if applicable)This course is only accessible by OTSR or ATCS holders. **Potential pathways out of the course** On successful completion of this course and sufficient supervised employment, graduates may apply to either the Registered Training Organisation (RTO) that delivered the 11297NAT Course in Electrician - Minimum Australian Context Gap or the RTO responsible for issuing the OTSR or the RTO responsible for issuing the ATCS, for the issuance of a UEE30820 Certificate III in Electrotechnology Electrician (or successor). |
| 1. **Ongoing monitoring and evaluation**
 |
| **9.1 Ongoing monitoring and evaluation**  | RTOs licensed to deliver this course will be provided with access to the Energy Space learning management system (LMS). This LMS provides the RTO with training resources for the core competency standard units in the accredited course. This includes, comprehensive learning resources, topic learning activities, topic content quizzes, topic skills practices and online unit knowledge and skills assessment instruments.It also provides valuable reporting data against all activities results which may be reviewed in real time, monitoring such elements as trends in test and assessment answers. The relevancy and currency of this course will be monitored on an ongoing basis with unit moderation and validation workshops scheduled yearly with licenced RTOs. The CEO of Energy Skills Australia (ESA) will be responsible for the monitoring and evaluation processes during the accreditation period on advice and feedback from industry stakeholders, RTOs and the ESA Skilled Migration Evaluation Committee. The ESA Skilled Migration Evaluation Committee is high level, national and broad in its representation of industry.As part of the license agreements with RTOs, ESA may conduct audits, on behalf of the ESA Skilled Migration Evaluation Committee at any point to review the RTOs use of delivery tools, methods, assessment evidence and teaching facilities.The ESA Skilled Migration Evaluation Committee will be involved in the ongoing monitoring and development of this course as well as evaluating and making recommendations on the RTOs seeking to be licenced to deliver the course. As part of monitoring and evaluation processes, the Committee will review any changes to the *Standards for VET Accredited Courses 2021* and the *Australian Qualifications Framework.*The National VET Regulator will be notified of any changes to the course resulting from course monitoring and evaluation. |

**License fee for maintenance:**

Energy Skills Australia will establish licensing or franchising arrangements with interested parties and reserves the right to levy a licensing or franchising fee.

The delivery of this course will be limited to RTOs operating under licence to Energy Skills Australia, and upon completion the candidate is to be provided with a Statement of Attainment, which when presented to the accredited course delivering RTO or OTSR/ATCS issuing RTO, together with evidence of sufficient workplace experience and performance, will trigger the issuance of the UEE30820 Certificate III in Electrotechnology Electrician qualification from the UEE Electrotechnology Training Package or its successor.

Only RTOs who have UEE30820 Certificate III in Electrotechnology Electrician from the UEE Electrotechnology Training Package or its successor on their scope of registration will be considered by the Energy Skills Migration Evaluation Committee. Endorsement of successful RTOs will be based on the expertise of teaching/training staff, facilities, resources and ability to provide flexible delivery of the training to both individuals and group situations.

**Licence Fees Structure:**

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| --- | --- | --- | --- |
| **Fee** | **When Payable** | **Payable to** | **Amount (ex GST)** |
| EOI Lodgement | On lodgement of EOI  | ESA  | $500 (non-refundable)  |
| Initial Fee | On signing licence agreement  | ESA | $2000($1000 upfront fee and $1000 credit to the RTOs account. |
| Participant Admin | At participant enrolment | ESA | **Year** | **Amount (ex GST)** |
| 2025 | $450 |
| 2026 | $475 |
| 2027 | $500 |
| 2028 | $525 |
| 2029 | $550 |

**RTO Selection Criteria**

Applicants must meet the course’s selection criteria listed below in order to be evaluated by the ESA Skills Migration Evaluation Committee and be considered to be approved to deliver the accredited course and apply to ASQA/State Training Authority to add this course to their scope of registration:

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| --- |
| **Selection Criteria** |
| RTO registration details (as per Training.gov.au) | Commenced: | Click or tap here to enter text. |
| Renewal Date: | Click or tap here to enter text. |
| UEE30820 or successor Certificate III in Electrotechnology Electrician is on scope | [ ]  Yes | [ ]  No |
| Date UEE30820 or predecessor or successor, was added to scope | Commenced | Click or tap here to enter text. |
| UEE30820 or successor, is currently being delivered? | [ ]  Yes | [ ]  No |
| UEE30820 or predecessor or successor, has been delivered by this RTO at least once. | [ ]  Yes | [ ]  No |
| The number of UEE30820 or its predecessor, qualifications issued by the RTO? | Total: | Click or tap here to enter text. |
| I have read the Course Details/Rules and Methodology and have a clear understanding of the requirements. | [ ]  Yes | [ ]  No |
| I have read the Course Details/Rules and Methodology and have a clear understanding that only resources for the core and two elective units of competency are provided and available through the Energy Space Learning Portal.  | [ ]  Yes | [ ]  No |
| I have read the Course Details/Rules and Methodology and have a clear understanding that if successful the RTO is responsible for developing delivery and assessment material for the elective units not provided that it may like to deliver. | [ ]  Yes | [ ]  No |
| The RTO accepts the Licensing and Franchise arrangements and agrees to pay the Licencing Fee and use the delivery and assessment resources provided for the core units and two electives via Energy Space  | [ ]  Yes | [ ]  No |
| The RTO accepts and understands that Exemplar Profiling will be charged separately per candidate by Exemplar Learning.  | [ ]  Yes | [ ]  No |
| The RTO accepts, understands and agrees, to provide ESA quarterly (3 monthly) reports on participants at the RTO.  | [ ]  Yes | [ ]  No |
|  |
| UEE30820 Certificate III in Electrotechnology Electrician | Number of students currently enrolled | Actual number of training hours (OFF-JOB) |
| Click or tap here to enter text. | Click or tap here to enter text. |
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| Facilities and equipment are adequate and meet industry expectations and course requirements, including for distance learning and meet the Energy Space requirements including:* Access to computers with internet access to log onto the Energy Space learning portal and reporting system

***Note:*** 1. ESA may conduct a site visit to verify RTO facilities and resources meet the requirements of the accredited course prior to issuing a licence.
2. ESA will conduct professional development (PD) training for approved RTOs, on how to use the Energy Space learning portal and reporting system and Exemplar Profiling.
 | [ ]  Yes | [ ]  No |
| The RTO will ensure that all candidates undertaking this course will be enrolled on the Energy Space Learning Portal.  | [ ]  Yes | [ ]  No |
| The RTO will ensure that all candidates undertaking this course will be registered with Exemplar Profiling. | [ ]  Yes | [ ]  No |
| The RTO will participate in validation and moderation activities related to the course. | [ ]  Yes | [ ]  No |
| Trainer/Assessor qualifications (as per Standards for RTOs 2015) | Click or tap here to enter text. |
| Trainer/Assessor Delivery Experience:  | Click or tap here to enter text. |
| Risk Assessment and mitigation strategy: | Click or tap here to enter text. |
| RTOs strategy for accommodating thin markets and provision of flexibility in delivery of the gap training including distance learning. | Click or tap here to enter text. |
| Provide an indicative costing you will charge to candidate for the delivery of the course. | Click or tap here to enter text. |

**Additional Comments**

Click or tap here to enter text.

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| **Payment Details** *- for Expression of Interest processing fee:* |
| Please indicate which option you would like to use by ticking the relevant box. *Note: Payment must be paid prior to commencement of processing your application.* |
| [ ]  Visa | [ ]  Mastercard | [ ]  Direct Deposit  |
|  |
| **Credit Card Payments** |
|  |
| Card Number | Click or tap here to enter text. | Expiry Date  | .Click or tap here to enter text. |
| Cardholders Name | Click or tap here to enter text. |
|  |
| **Direct Deposit** |
| EEISC | BSB: 082 968 | Acc No: 653 252 846 |
|  |
| **ACCOUNTS OFFICER**  |
| *For invoicing purposes please provide the name and contact details of your accounts officer.* |
| Name  | Click or tap here to enter text. | Phone | Click or tap here to enter text. |
| Email | Click or tap here to enter text. | Postal Address | Click or tap here to enter text. |

**Authorisation**

I, INSERT NAME hereby declare that our organisation, INSERT ORGANISATION meets the above selection criteria to apply for the delivery of Electrician- Minimum Australian Context Gap Course. We understand approval must be given by Energy Skills Australia, in which they will grant us with a license to put forward with our application to our State Training Authority/ASQA.

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| Primary applicants’ signature: |  |  |  |
|  |  |  |  |
| Primary applicants’ name: | Click or tap here to enter text. | Date: | Click or tap here to enter text. |