

11348NAT Course in Working Safely with Asbestos Containing Materials

Expression of Interest

Date: _____

Organisation Details				
Registered business:				
ABN				
Trading names:				
TGA provider code:				
CRICOS provider code:				
Registered Business Street Address:	Address			
	Suburb:			
	State:		Postcode:	
Postal address (Only if different from registered business address):	Address			
	Suburb:			
	State:		Postcode:	
Details of person(s) responsible for the application				
1. Primary Contact :				
Title:	☐ Mr	☐ Mrs	☐ Miss	☐ Ms
First Name:				
Last/Family/Surname Name:				
Position:				
Telephone:			Mobile:	
Email:				
2. Secondary Contact :				
Title:	☐ Mr	☐ Mrs	☐ Miss	☐ Ms
First Name:				
Last/Family/Surname Name:				
Position:				
Telephone:			Mobile:	
Email:				
3. Resources Contact (to distribute support documents to):				
Same as above	Primary Contact ☐		Secondary Contact ☐	
Title:	☐ Mr	☐ Mrs	☐ Miss	☐ Ms
First Name:				
Last/Family/Surname Name:				
Position:				
Telephone:	(W)		Mobile:	
Email:				

Background and Structure of the Organisation		
URL:		
Overview of Organisations Industry Knowledge and Experience in delivery of Asbestos Training:		
Overview of Organisations Industry Knowledge and Experience in delivery of similar Training:		
Current Scope of Registration:	Code :	Name :

Course Methodology

Overview:

This course provides the knowledge and skills to meet the requirements of the unit of competency in 11348NAT – Course in Working Safely with Asbestos Containing Materials.

A person competent in this unit will be able to safely implement the appropriate controls and use the appropriate approved equipment for cutting, drilling or penetrating Asbestos Containing Material (ACM) in a manner which complies with relevant legislation.

The course has been developed by Energy Skills Australia Board and overseen by the Energy Skills Australia Working Safely with ACM Steering/Management Committee in close consultation with the construction and energy industries. The Energy Skills Australia Working Safely with ACM Steering/Management Committee is a tri-partite management committee with representatives from State/Territory and Commonwealth governments.

Due to the highly hazardous nature of working safely with ACM, Energy Skills Australia is entrusted by the management committee to ensure the strict safety measures are adhered to through agreements it has with the RTOs licenced to deliver the training.

Nominal duration of the course:

Supervised: 4 hours

Unsupervised: 0 hours

Volume of learning: 4 hours

RTO's responding to the EOI must consider how they will deliver the course safely, efficient, accessible, cost effective way to small numbers of applicants from a range of backgrounds.

The course has been designed to be delivered and assessed face-to-face supported by the web based resources provided through the LMS. Compliant delivery and assessment of this course shall be in the face-to-face mode.

Assessment Strategy:

The assessment instruments to be used in this course will be mandated by Energy Skills Australia and provided to RTOs licensed to deliver the training, through access to the Energy Space LMS system.

RTOs will be required to ensure, as a minimum, that:

- before the performance and knowledge evidence is considered all prerequisites and entry requirements shall be met,
- the assessment strategy is consistent with the evidence guide components for the unit of competency NAT11348001 Working Safely with Asbestos Containing Materials,
- Evidence shall be gathered to meet the unit requirements.
- This unit should be assessed as it relates to normal work practice using procedures, information and resources typical of a workplace. This should include:
 - WHS/OHS policy and work procedures and instructions.
 - Suitable work environment, facilities, equipment and materials to undertake actual performance of working safely with asbestos containing materials.

- Competent performance with inherent safe working practices is expected in the Industry to which this unit of competency applies. This requires that the specified required skills and knowledge are assessed in a structured environment which is primarily intended for learning/assessment and incorporates all necessary equipment and facilities for learners to develop and demonstrate the required skills and knowledge described in the unit NAT11348001 Working Safely with Asbestos Containing Materials.
- Refer to your industry specific State/Territory regulatory requirements.

Through the licensing agreement with Energy Skills Australia, RTOs will be required to meet the requirements of the:

- National Vocational Education and Training Regulator Act 2011 - Standards for Registered Training Organisations (RTOs) 2015.
- the evidence guide components for the unit of competency NAT11348001 Working Safely with Asbestos Containing Materials.

Through the licencing agreement RTOs will be provided with access to the Learning Management System, Energy Space LMS. This will provide RTOs with on-line randomised knowledge and skills assessment instruments which will ensure that workplace, regulatory and NVR requirements are met.

These instruments will be validated and reviewed regularly by Energy Skills Australia from advice from the steering committee.

RTOs will be required to validate their assessment strategies in consultation with the steering committee and moderate assessment outcomes to ensure consistency of assessment throughout the RTO.

RTOs will be expected to hold regular minuted meetings with teaching and assessment staff engaged in making professional judgments about the attainment of competency standard units in this course. The outcome of these meetings will be included in the six (6) monthly reports to Energy Skills Australia.

Assessor competencies:

Assessors of the Course in Working Safely with Asbestos Containing Materials must hold the following qualifications:-

- Current Certificate IV in Work Health and Safety or equivalent
and
- CPCCDE3014 - Remove non-friable asbestos
and
- CPCCDE3015 - Remove friable asbestos
and
- CPCCDE4009 - Supervise asbestos removal
or
- A course of training approved for this purpose by the steering committee.

Trainers and assessors must have completed a trade level qualification in the construction or allied industry.

Delivery modes:

The steering committee has determined that this training must have a strong practical element for both the training and assessment. This will apply to all aspects of the training including:

- Job Risk assessment
- Hazard Controls
- Identifying appropriate/approved tools and equipment
- Setting up and using tools
- Fit and use of PPE
- ACM collection and disposal

In practical elements simulated ACM sheeting, as approved by the steering committee, will be used for cutting, drilling or penetrating.

Maximum use of web based training and assessment material to facilitate

- Participant flexibility
- RTO consistency and
- Robust record keeping systems

Ongoing monitoring and evaluation:

RTO's licensed to deliver this course will be required to use Energy Skills Australia web based learning management system (Energy Space Learning Portal). This tool provides the RTO with all the training resources necessary to conduct the training including, comprehensive learning resources, skills practices and unit skill tests and knowledge tests.

It also provides valuable reporting data against test results which may be reviewed in real time, monitoring such elements as trends in test and assessment answers.

The relevancy and currency of this course will be monitored by the Steering Committee providing advice to Energy Skills Australia.

The CEO of Energy Skills Australia will be responsible for the monitoring and evaluation processes during the accreditation period on advice from the Steering Committee. The CEO will be advised by the Steering committee on a quarterly basis, developed from Energy Space data and six monthly progress reports provided by the RTO under the Licence Agreement.

As part of the license agreements with RTOs, Energy Skills Australia may conduct an audit, on behalf of the steering committee at any point to review their delivery tools, methods, assessment evidence and teaching facilities.

The steering committee will be involved in the on-going monitoring and development of this course. The outcomes will be affected through providing advice to Energy Skills Australia. The steering committee is high level, broad in its representation of industry and enlists appropriate national involvement will form the basis of the ongoing Steering Committee.

Licensed RTOs will also be required to participate in moderation and validation activities related to the course.

The course accrediting body, Australian Skills Quality Authority (ASQA), will be notified of any changes to the course resulting from course monitoring and evaluation.

Units:

In order to be issued with a Statement of Attainment Course in Working safely with asbestos containing materials, candidates must successfully achieve the following:

Successfully complete the knowledge and skills training and assessments for the Course in Working Safely with Asbestos Containing Materials.

Statement of Attainment – Course in Working Safely with Asbestos Containing Materials	
Course Number	11348NAT
Entry Requirement	
Entrants to the course in Working Safely with Asbestos Containing Materials must:	
completed NAT11084001 Identify and report asbestos containing materials or successor	
or	
completed NAT11004001 Identify asbestos containing materials and follow safety and reporting procedures or successor	
or	
completed a course of training approved for entry by the steering committee	
and	
completed a trade level qualification in the construction or allied industry.	
or	
be employed in an ancillary industry occupation where drilling or penetrating ACM would be incidental to the applicant's occupation.	
or	
be undertaking an apprenticeship in a construction or allied trade.	
Scope	
This course specifies the essential outcomes for safely and effectively drilling, penetrating/cutting and fixing to asbestos containing material (ACM), and the performance criteria by which competency is to be assessed.	

Completion requirements

The requirements for granting this Statement of Attainment (SOA) will be met when competency is demonstrated and achieved for:

Units	Nominal Time (Hrs)
Prerequisites Nil Please refer to Entry Requirements	 0 hours
Core Unit NAT11348001- Working safely with asbestos containing materials	 4 Hours
Total nominal hours <i>(core units + minimum/maximum of pre-requisite units)</i>	 4 hours

License fee for maintenance:

Please note that there will be a fee for maintenance purposes, charged to successful RTOs. This fee will cover the continual development and evaluation of support material and resources on the Energy Space system to assist RTOs in their delivery.

Fees Structure:

Fee	When Payable	Payable to	Amount (incl GST)
EOI Lodgement	On lodgement of EOI	Energy Skills Australia	\$500 (non-refundable)
Initial enrolment credit. (Equal to credit for 40 participants @150 per participant)	On signing licence agreement	Energy Skills Australia	\$6000 (upfront fee, credited to the RTO account)
Participant Admin	At participant enrolment	Energy Skills Australia	Outlined in MOU agreement

Delivery Process:

Please refer to the map on Attachment 1.

RTO Selection Criteria

Applicants must meet the course's selection criteria listed below in order to proceed with an extension of scope application to your State Training Authority/ASQA:

Selection Criteria		
Current RTO registration (as per Training.gov.au)	RTO Number	
RTO registered name aligns with the advised ABN	☐ Yes	☐ No
RTO registration details (as per Training.gov.au)	Commenced	
	Renewal date	
I have read the Course Details/ Rules and Methodology and have a clear understanding of the requirements	☐ Yes	☐ No
I have read the Course Details/ Rules and Methodology and have a clear understanding that only resources for this unit of competency are provided and available through Energy Space portal.	☐ Yes	☐ No
Facilities and equipment are adequate and meet industry expectations	☐ Yes	☐ No
Delivery and Assessment material meet Training Package requirements.	☐ Yes	☐ No
<i>Comments on trainer/assessor qualifications</i> <i>NOTE: Trainers of unit 11348NAT Working Safely with Asbestos Containing Materials, must hold the following qualifications:-</i> ● CPCCDE3014- Remove non-friable asbestos and ● CPCCDE3015 - Remove friable asbestos, and ● CPCCBC4009 - Supervise asbestos removal, or ● A course of training approved for this purpose by the steering committee, And ● Current Certificate IV in Work Health and Safety or equivalent Trainers and assessors must have completed a trade level qualification in the construction or allied industry.		

Delivery Experience:		
Risk Assessment:		
Delivery Plan and Support:		
Provide an indicative costing you will charge to applicant for the delivery of the course.		
RTO facilities meet the Energy Space requirements including: ● Access to computers with internet access to log onto the LMS Energy Space system ● Access to iauditor to conduct assessments either via ipad/tablet, iphone or computer Note: Energy Skills Australia will conduct professional development (PD) training for approved RTOs, on how to use the Energy Space system.	☐ Yes	☐ No
This RTO accepts the Licensing and Franchise arrangements and agrees to pay the fee structure associated with this course on page 10	☐ Yes	☐ No

Comments

Payment Details - for Expression of Interest processing fee:

Please indicate which option you would like to use by ticking the relevant box.

Note: Payment must be paid prior to commencement of processing your application.

☐ Visa

☐ Mastercard

☐ Direct Deposit

Credit Card Payments

Card Number

Expiry Date

Cardholders Name

Direct Deposit

EEISC

BSB: 082 968

Acc No: 73 107 0467

ACCOUNTS OFFICER

For invoicing purposes please provide the name and contact details of your accounts officer.

Name

Phone

Email

Postal Address

Authorisation

I hereby declare that our organisation, <INSERT ORGANISATION> meets the above selection criteria to apply for the delivery of the Course in Working safely with asbestos containing materials. We understand approval must be given by Energy Skills Australia Energy Skills Australia, in which they will grant us with a license to put forward with our application to our State Training Authority/ASQA.

Primary applicants name: _____ Date: _____

Attachment 1 - Course in working safely with asbestos containing materials pathway

